



Conejo Children's Medical Group
from diapers to diplomas...

558 N Ventu Park Rd Suite D
Thousand Oaks, CA 91320
Telephone (805) 499-5525 Fax (805) 499-5554

24 HOUR ADVANCE NOTICE TO CANCEL APPOINTMENTS

Dear Patients and Families:

Our office policy requires 24 hours advance notice in the event an appointment must be canceled.

Please be advised of the following charges for missed appointments:

Missed Physical Examinations	\$50.00 (Each Missed Appt)
Walk-In (Sick visit)	\$50.00
Missed ADD Evaluation	\$50.00

RETURNED CHECK FEE—There will be a \$25 fee charged for any returned checks

I acknowledge receipt of this notice and accept financial responsibility for all missed appointments, walk-in charges and unpaid balance interest.

Parent or responsible party PRINTED NAME

SIGNATURE

DATE

CHILD'S NAME (PRINTED) _____